

July 28, 2026 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on July 28, 2026 in accordance with the Public Meeting Act of 1975, Chapter 231. The Board observed a moment of silence for all those who have given their lives in service of their communities and nation.

ATTENDANCE: Commissioners Dugan Sr., MaryLou DeSimone, Robert Gallagher and Gary Keyser were present. Commissioner Harrington was absent.

Administrator Hark Jr., and other District 3 staff and members of the public were also in attendance.

PUBLIC PARTICIPATION: None.

CORRESPONDENCE: None.

APPROVAL OF PREVIOUS MINUTES:

Commissioner Gallagher made a motion to approve the minutes from the July 28, 2026 Regular Session, seconded by Commissioner DeSimone.

Commissioner DeSimone made a motion to approve the minutes from the July 28, 2026 Executive Session, seconded by Commissioner Gallagher.

REPORT OF THE TREASURER: Commissioner Dugan Sr. reported that we continue to operate within budget.

Report of Fire Commissioner Board Committees and Chief of Department:

MONTHLY REPORTS: Chief 's report was reviewed. Chief McGuinness was not present for the meeting.

EMS: No report.

BUDGET: Commissioner Dugan Sr. Reported that budget meetings continue. September will kick off the full budgeting process.

PERSONNEL: Commissioner DeSimone reported that the Board needs to go into Executive Session.

NEGOTIATIONS: No report.

LIAISON TO THE VOLUNTEERS: Commissioner Keyser reported that Commissioner Harrington is still awaiting to meet with Deputy Chief Costello who is traveling.

BUILDINGS AND GROUNDS: Commissioner Gallagher reported that the dying vine on the side of the building still needs to be removed and that a hedge trimmer is needed to be purchased to address the bushes at the entrance. Commissioner Gallagher also asked that the flagpole lights be checked.

APPARATUS/EQUIPMENT AND MAINTENANCE: Commissioner Dugan Sr. reported that Ambulance 39 is back and all 3 ambulances were operating again.

INSURANCE: No report.

BY-LAWS: No report.

WEBSITE: Up to date.

PLANNING COMMITTEE: Commissioner Dugan Sr reported that we are awaiting consolidation report from town. Anticipated hearing something back in August.

RECORDS RETENTION: Scheduled for August.

LIAISON TO HANOVER TOWNSHIP COMMITTEE: Nothing to report.

OLD BUSINESS: Administrator Hark reported that Sonitrol started replacing the access system but ran into some trouble. We are currently awaiting the new panel before they can continue. Commissioner DeSimone brought up the additional parking lot that the District is discussing selling and stated she wanted it known she is against selling it at this time as she feels “we may be jumping the gun.”

NEW BUSINESS: Administrator Hark Jr reported that we had a abandoned car in the parking lot for the last 10 days. Police were notified and the car is not stolen but we can not do anything about it because we do not having any towing agreement or contracts. Motion made by Commissioner Keyser to move forward with looking into getting contracts from towing company. Seconded by Commissioner Dugan Sr. All in favor. Commissioner Keyser brought up having the outside of the building painted again. It was priced many years ago around \$50,000 but hasn’t been revisited since. All were in agreement to move forward with the RFP process.

REMINDERS:

The next Regular Meeting of the Board of Fire Commissioners will be held on Thursday, August 20, 2026 at 7:00 P.M.

There will be a Joint Fire Prevention meeting on Thursday September 3, 2026 at 6:30 P.M. at the District 3 Firehouse.

PUBLIC PARTICIPATION: None.

EXECUTIVE SESSION: Commissioner Gallagher read Resolution 26-07-28-92 to enter into executive session. Commissioner DeSimone made a motion to introduce the resolution, seconded by Commissioner Dugan Sr. All were in favor.

The Board went into closed session at 7:21 p.m.

Personnel matters were discussed, and action will be taken.

The Board came out of closed session at 7:59 p.m.

RESOLUTIONS: Commissioner Gallagher read Resolution 26-07-28-93 A Resolution Appointing Real Estate Sales Services Representative. Commissioner Dugan Sr. made a motion to introduce the resolution, seconded by Commissioner Gallagher. Commissioner DeSimone Voted No. Commissioner Harrington was absent.

ADJOURN: A motion was made by Commissioner DeSimone., seconded by Commissioner Dugan Sr., to adjourn the meeting. All were in favor.

The meeting was adjourned at 8:03 p.m.

Respectfully submitted by

Robert Gallagher, Secretary